



Incorporated Village of Lake Grove

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BUILDING DEPARTMENT

August 7, 2024

To All Solar Permit Submitters:

Effective Immediately All Residential Solar Permit Applications Will require the Following:

- Signed & Notarized Application with Homeowners Telephone Number
- 2 Sets of Signed & Stamped Plans
- Contractors Insurance Workers Compensation Form C105.2.
- NYS Disability & Liability Naming the Village of Lake Grove as Additional Insured
- Notarized Affidavit from Homeowner Acknowledging That the Issued Permit is Good for Only 1 Year and is Their Responsibility to Close out
- Contractors License
- Copy of Certificate of Occupancy and or Certificate of Compliance for All Existing Structures
- Engineers Structural Certification of Roof
- Provide a Flash Drive With All the Above On It
- Incomplete Submittals Will Be Returned

Sincerely

BUILDING DEPT